**Foulness Island Parish Council**

 [www.foulnessislandpc.org.uk](http://www.foulnessislandpc.org.uk)

Chairman: Clerk/RFO:

Mrs E. Pitts, Mr B Summerfield CiLCA,

18, Little Wakering Road, Sutton Hall Cottage,

Great Wakering. Sutton Road,

Essex. Rochford, Essex.

SS3 0JE. SS4 1LG.

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 **YOU ARE HEREBY SUMMONED TO THE MEETING OF**

 **THE FOULNESS ISLAND PARISH COUNCIL**

 **at the Staff Premises, Lodge Farm, Foulness Island, Southend-on-Sea, Essex. SS3 9XN.**

 **on WEDNESDAY 1st MARCH 2023 at 7.00 pm.**

Chairman's opening remarks.

**1. To record the Members Present:**

i Councillors and Ward Councillors:

ii Representatives of QQ:

iii Members of the Public:

**2. Apologies for absence:**

iTo be received by **the Clerk in person only** via: email, letter and telephone.

ii To discuss the FIPC’s acceptance of reasons for absence.

**3. Declarations of Interests**

i **To receive all declarations of interests including** dispensations under the relevant provision s.33 of the

 Localism Act 2011.

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them,**

 **during the progress of the meeting.**

**4. Public Forum:** (5 Minutes per person with a Maximum of 15 minutes).

 Councillors, representatives of QQ, Guests, visiting Ward/Essex County Councillors and questions from

 members of the public.

**5. To receive the Minutes of the Meeting of the 18th January 2023:** To receive:

**6. Matters Arising from the Minutes: (Not on the Agenda)**

i (Minute 67/ii) The Churchyards’ overgrowth of graves: The Clerk’s report:

**7. Internal Audit 2022-20-23:** The Clerk’s report:

**8. Finance:**

i The FIPC Financial Statements (circulated on 1st March 2023).

ii The Co-op Bank Financial Statements (circulated on 1st March 2023).

iii The FIPC balances to be checked as correct against Co-op Bank Statements by Cllrs: ……………, and ………………….

iv To record the Precept demand on the Rochford District Council for 2023-2024 is at £3,200-00.

v Ratified transfer payments by the Clerk up to 01/03/2023 inc:

**CREDIT**: 24/01/23 Transfer from Business Select Account: £ 500-00

 27/02/23 Transfer from Business Select Account: £ 500-00

**DEBIT**: 19/01/23 B Summerfield Salary (backpay) £ 120-00.

19/01/23 (HMRC) 3rd Quarter PAYE-RTI £ 156-27.

20/01/23 Mrs E Pitts Remembrance wreath £ 25-00.

24/01/23 ICO Data Protection annual fee £ 40-00.

 26/01/23 Foulness Island Newsletter - Donation £ 100-00.

03/02/23 B Summerfield Salary February £ 168-77.

20/02/23 DIO Bus Stop rent Churchend £ 10-00.

27/02/23 Maxus Services Ltd Hedging (Cemetery) £ 375-00.

01/03/23 B Summerfield Salary (March) £ 168-77.

01/03/23 (HMRC) 4th Quarter PAYE-RTI £ 156-27.

 01/03/23 (B Summerfield/Printerinks) Printer ink cartridge £ 18-95.

vi To resolve all invoiced and ratified payments, auditing/financial statements, donations, receipts and Bank transfers.

 Proposed by Councillors: ………………………., seconded by …………………and agreed by all.

**9. Planning:**  Application no 23/……………………/FUL

**10. Correspondence:**

i To receive an e/letter of thanks of February 2023 from the recipients of a FIPC donation.

ii To receive an e/letter February 2023 an Agenda from the Flood Advisory Group meeting on 28th March 23.

iii To record an e/letter February 2023 re: King Charles 111’s Coronation Celebrations on 6th May 2023:

iv The Clerk’s report re: Community Led Housing Opportunities in Foulness Island.

v The QQ ‘Foulness Residents’ Updates: February 2023.

vi The Foulness Island newsletters of February 2023.

vii Printed Publications and General Information received by the Clerk are available on demand.

**11. Streetlights:**

 Councillors reports:

**12. Highways:**

i Councillors reports

ii Councillor Mr A Holyland defibrillators report.

**13. Play space reports:**

Councillor Mr G Bickford’s Play space inspection report.

**14. Website:** (The website is to be brought up to date with the inclusion of this meetings’ information).

 The Clerk’s report.

**15. The Foulness Island Parish Council Elections on 4th May 2023.**

 The Clerk’s report:

**16. Next Agenda Items from Councillors:** *for the next Agenda and exchange of information only.*

 Items:

**17. The next Foulness Island Parish Council Meeting:**

 To agree: **WEDNESDAY** **10th MAY 2023** (Post Elections).

**24th February 2023. B. Summerfield, (Foulness Island Parish Council Clerk/RFO).**